HSE Public Health: National Health Protection Office
FSS Sláinte Poiblí: An Oifig Náisiúnta um Chosaint Sláinte

Guidance for the Certification and Re-Certification of Yellow Fever Vaccination Centres (YFVCs) in Ireland

Yellow Fever Vaccination Centre Certification Working Group

2026

Building on the work of the Yellow Fever Sub-Group of the Public Health Medicine Communicable Disease Group (2015, Updated 2017)

In accordance with International Health Regulations (2005), Third Edition (2016)

MEMBERSHIP

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List of Abbreviations

BLS = Basic Life Support

CDC = Centers for Disease Control and Prevention (USA)

CTH = Certificate in Travel Health

CQC = Care Quality Commission (England)

GP = General Practitioner

HPRA = Health Products Regulatory Authority

HPSC = Health Protection Surveillance Centre

HSE = Health Service Executive

HSeLanD = Health Service eLearning and Development platform

ICGP = Irish College of GPs

ICVP = International Certificate of Vaccination or Prophylaxis

IHR = International Health Regulations (2005)

IMC = Irish Medical Council

IMB = Irish Medicines Board (former name of HPRA)

IMAC NZ = Immunisation Advisory Centre, New Zealand

ISTM = International Society of Travel Medicine

JCVI = Joint Committee on Vaccination and Immunisation (UK)

LSHTM = London School of Hygiene & Tropical Medicine

LSTM = Liverpool School of Tropical Medicine

MLoE = Medical Letter of Exemption (Yellow Fever vaccine exemption letter)

NIAC = National Immunisation Advisory Committee (Ireland)

NHPO = National Health Protection Office

NMBI = Nurses and Midwifery Board of Ireland

PHAC = Public Health Agency of Canada

PHMCDG = Public Health Medicine Communicable Disease Group

PHS = Public Health Scotland

REO = Regional Executive Officer (HSE)

RGDU = Research & Guideline Development Unit (NHPO)

SmPC = Summary of Product Characteristics

TMSI = Travel Medicine Society of Ireland

WHO = World Health Organization

YF = Yellow Fever

YFV = Yellow Fever Vaccine

YFVC = Yellow Fever Vaccination Centre

Terminology

For the purposes of this guidance document, the following terms are used:

Yellow Fever Vaccination Centre (YFVC):
A medical practice certified by the HSE, reflecting the State's designation of centres under the International Health Regulations (2005), to provide Yellow Fever vaccination and issue International Certificates of Vaccination or Prophylaxis (ICVP).

Designated Medical Practitioner:
A medical practitioner registered with the Irish Medical Council who is approved by the HSE to prescribe and administer Yellow Fever vaccine (YFV) and has responsibility for the governance and oversight of Yellow Fever vaccination within a certified YFVC.

Approved Clinician:
A medical practitioner working within a certified YFVC who is approved by the HSE to prescribe and administer YFV, or a nurse working within a certified YFVC who is approved by the HSE to administer YFV. To be an approved clinician, clinicians (medical practitioner and nurses) must have completed the required Yellow Fever training and re-certification to prescribe and/or administer YFV.

Yellow Fever Vaccine (YFV):
A World Health Organization–approved Yellow Fever vaccine licensed for use in Ireland.

Background

International Health Regulations

Yellow Fever is the only disease explicitly listed in the International Health Regulations (IHR) for which countries may require proof of vaccination as a condition of entry.[1] Under the IHR, State Parties are required to designate specific Yellow Fever Vaccination Centres (YFVCs) to ensure the quality and safety of vaccination procedures and materials:

"State Parties shall designate specific Yellow Fever vaccination centres (YFVCs) within their territories in order to ensure the quality and safety of the procedures and materials employed." (International Health Regulations, 2005, Third Edition 2016)[1]

The Health Protection Surveillance Centre (HPSC), which operates under the governance of the National Health Protection Office (NHPO), is the designated national focal point for IHR (IHR NFP) and communication with the World Health Organization (WHO).

Historical Development of Yellow Fever Vaccination Centre Certification in Ireland

In 2015, the Yellow Fever Subgroup of the Public Health Medicine Communicable Disease Group (PHMCDG) developed a comprehensive report on the protocols and practices employed by the HSE for General Practices and Travel Medicine Clinics seeking certification as YFVCs. This report was subsequently updated in 2017 to reflect changes in the International Health Regulations (IHR 2016).

The initial review revealed significant variability in the YFVC certification process across HSE areas. The issues highlighted included:

- No standard operational process for processing applications for YFVC certification based on best international practice.
- No standard guidelines or information pack for medical practitioners on the criteria required for YFVC certification.
- No standard application form for YFVC certification.
- No standard assessment form for HSE teams who are tasked with assessing clinics as suitable for YFVC certification.
- No standard information pack for newly certified YFVCs

[1] World Health Organization. *International Health Regulations (2005), Third Edition*. Geneva: WHO; 2016.

- No standard form to notify HSE of a retirement or departure of a medical practitioner previously approved to administer Yellow Fever vaccine (YFV).
- No central database of certified YFVCs.
- No formal induction or training for applicant medical practitioners.
- No structured review process for certified YFVCs.
- No national record of the volume of Yellow Fever vaccine being administered.

Standardised guidance materials and templates were subsequently developed by the subgroup to address the issues above. However, the work was paused during the COVID-19 pandemic, and a standardised process was not implemented.

Review of Current Practice

A survey of current YFVC certification practices was undertaken in autumn 2025. Information was available from eight of nine community health organisations (CHOs) across the country. Survey questions related to inspection and certification practices, as well as the availability of a database of certified YFVCs at CHO level.

Community medical doctors (n=7) and public health teams (n=3) were the two services tasked with carrying out inspections of potential YFVCs. In two CHOs, more than one team contributed to the inspection process.

Responsibility for certification of YFVCs was reported across several services, including community medicine (n=4), public health (n=4), and primary care services (n=2). In some CHOs, more than one service was involved in the certification process.

Seven CHOs reported at least in part as having a regional database of certified YFVCs in place, while four reported that no such database existed.

It was noted that the changing structure of the health service may impact current arrangements for YFVC certification, and existing processes may no longer be maintained in their current form. Going forward, the service responsible for the delivery of YFVC certification service will be determined at HSE regional level by the Regional Executive Officer.

Purpose of This Document

This guidance represents the work of the Yellow Fever Vaccination Centre Certification Working Group, convened in 2025 under the auspices of the National Health Protection Office (NHPO). The purpose of this guidance is to provide a standardised national process for the certification and re-certification of YFVCs in Ireland, ensuring compliance with International Health Regulations and maintaining high standards of practice. This work builds on the previous work of the Yellow Fever Subgroup of PHMCDG.

Given that the regulatory framework is defined by the IHR and does not change frequently, this document will be reviewed **only when necessary**, specifically:

- when the **IHRs are amended**,
- when **WHO issues new technical guidance relevant to YFVCs**, or
- when **significant national policy, clinical, or operational changes** arise that necessitate an update.

This approach reflects the technical nature of the guidance and avoids unnecessary routine revision.

Objectives of the 2025 Yellow Fever Vaccination Centre Certification Working Group

The 2025 Working Group was established with the following objectives:

1. **Review current practice**: Ascertain who is currently responsible for certification of YFVCs across regions

2. **Review existing guidance:** Evaluate previous HSE guidance and international best practice

3. **Agree on standardised guidance**: Develop consistent documentation for YFVC certification

4. **Agree on administration and governance requirements**: Clarify roles, responsibilities, and oversight mechanisms

5. **Agree on training materials**: Establish training requirements and resources for approved clinicians (medical practitioners and nurses)

6. **Agree on the parameters for a database** of certified YFVCs in Ireland

7. **Agree a process for monitoring and evaluation** - Establish mechanisms for ongoing review and quality assurance

Key Updates and Recommendations

This 2026 guidance document incorporates several important updates and recommendations based on the Working Group's deliberations:

Governance and Oversight

The HSE YFVC certification service will continue to be delivered regionally. Regional Executive Officers (REOs) are responsible for assigning the delivery of the YFVC certification to appropriate HSE services within each region. This approach supports a standardised national framework for YFVC certification while maintaining regional operational flexibility.

This guidance does not propose any change to existing governance arrangements for YFVC services at regional level. Responsibility for service delivery and governance remains with the appropriate services in each HSE region, as currently determined.

The role of this Working Group is to provide standardised guidance on certification, training, and oversight requirements. Decisions regarding local implementation, including the designation of responsible services within each region, are outside the scope of this guidance and remain the responsibility of REOs.

Clinician (medical practitioner and nurse) Requirements

Clear definitions and roles are set out in the **Terminology** section of this document.

In summary:

- Governance and oversight responsibility rests with the **Designated Medical Practitioner**
- Yellow Fever vaccine must only be prescribed or administered by **approved clinicians (medical practitioners and nurses)** with current training
- At least one **approved medical practitioner must be present and available** on the premises while Yellow Fever vaccine is being administered and for **a minimum of 15 minutes following the final vaccination session**
- All clinicians must practice within their scope of practice and maintain training

These principles are applied consistently throughout the guidance and appendices.

Training Requirements

Approved clinicians must have completed general immunisation training, in line with National Immunisation Advisory Committee (NIAC) Immunisation Guidelines for Ireland, and must maintain competence in:

- Yellow Fever–specific training, with evidence of completion and post-course assessment required for certification and re-certification every three years
- Basic Life Support (BLS) training (updated every 2 years)
- Anaphylaxis management training (updated every 2 years)

In addition, the clinic must maintain compliance with national cold-chain management training requirements (vaccine storage and management), in accordance with the HSE's 2025 guidelines on 'Supporting Information for Vaccinators in General Practice'.

Certification and Re-certification Process

A structured process has been agreed for both initial YFVC certification and re-certification every three years, utilising desk-based reviews of documentation rather than requiring routine on-site inspections, in line with international best practice.

In addition to the three-year recertification cycle, YFVCs should demonstrate ongoing competence and service provision. This may include:

- Evidence of continued clinical activity in Yellow Fever vaccination
- Participation in relevant continuing professional development
- Maintenance of clinical governance standards

Consideration may be given to minimum activity thresholds; however, flexibility should be retained to account for variation in service demand across regions.

Database requirements

A dual registry approach is recommended:

- Regional databases should be in place and appropriately maintained to facilitate new YFVC certifications and the re-certification process.
- Development and maintenance of a national HSE public-facing database is recommended to enable the public to identify the locations of certified YFVCs. Regional databases will inform updates to the national database.

Monitoring and Annual Returns

To support national oversight and quality assurance of Yellow Fever vaccination services, the Working Group agreed that all certified YFVCs should participate in an annual returns process.

The purpose of the annual return is to provide national-level information on YFV activity in Ireland and to support audit of adherence to national and international guidance. The process is informed by similar reporting systems used internationally, including the United Kingdom.[2]

Each certified YFVC will submit an annual return covering activity during the preceding calendar year. The dataset has been intentionally limited to a small number of key indicators in order to minimise reporting burden while still supporting meaningful national monitoring and service audit.

The annual return will capture the following information:

- Total number of YFVs administered
- Number of YFVs administered where precautions were advised
- Number of adverse events following Yellow Fever vaccination
- Number of Medical Letters of Exemption (MLOE) issued

[2] National Travel Health Network and Centre (NaTHNaC). *Yellow Fever Vaccination Centres: Annual return of Yellow Fever vaccine use and associated adverse events* [Internet]. London: NaTHNaC; [cited 2026 Mar 4]. Available from: https://nathnacyfzone.org.uk

- Reason for Medical Letter of Exemption issued

Data will be submitted in anonymised, aggregate form only. The information collected will support monitoring of Yellow Fever vaccination activity nationally and audit of adherence to national and international guidance.

Aggregated data may be used to produce a national summary report on Yellow Fever vaccination activity in Ireland.

Stamp and Certification Requirements

Specific parameters for the YFVC stamp have been established in accordance with the International Health Regulations (2005). The stamp must:

- Be different from the GP/medical practice stamp
- Include a jurisdiction identifier (Ireland)
- Include an official certification (Licensed YFVC)
- Include the name of the approved certified YFVC
- Include the IMC registration number of the medical practitioner who prescribed the vaccine
- Be signed (including IMC/NMBI registration number) by an approved clinician (medical practitioner or nurse) who has completed and maintains current Yellow Fever–specific training, in accordance with the International Health Regulations (2005)

Methodology

The 2025 Yellow Fever Vaccination Centre Certification Working Group comprised representatives from:

- National Health Protection Office
- Regional Departments of Public Health
- Community Medicine
- Travel Medicine Society of Ireland
- Irish College of GPs

The Working Group met regularly throughout 2025. Its work involved:

- A survey of current YFVC certification processes across the country, including services responsible for certification
- A review of existing national guidance, including the 2015 and 2017 YFVC guidance documents
- A review of relevant International Health Regulations (2005), including Annexes 6 and 7
- A review of international models and certification frameworks for YFVCs, including approaches used in the United Kingdom, Scotland, Australia, Canada, and New Zealand
- Use of the AGREE II framework to structure the appraisal of existing guidance and to inform the development, clarity, applicability, and governance components of this document.
- A review and comparison of internationally recognised Yellow Fever training courses and educational resources used for clinician certification.
- Drafting updated, standardised guidance, governance arrangements, and certification processes for YFVC certification and re-certification
- Developing and revising associated application forms, assessment tools, and certification templates
- Reaching consensus within the Working Group on standardised approaches to YFVC certification, re-certification, training requirements, and oversight arrangements

This guidance was developed through expert consensus informed by review of existing national and international guidance and practice.

Scope of This Document

This document provides:

- A summary of current services responsible for YFVC certification
- Guidelines for medical practitioners applying for YFVC certification
- Guidance for processing applications for YFVC certification
- Procedures for medical practitioners joining or leaving approved YFVCs
- Processes for re-certification and renewal of YFVC certification
- Application forms
- Assessment tools
- Training requirements
- Relevant IHR information – IHR Annexes 6 and 7
- YFVC Certification templates
- Official YFVC stamp requirements and approved format

All materials have been designed to align with international best practice while meeting the specific requirements of the Irish healthcare system and ensuring compliance with WHO IHR.

This document applies to governance, approval, training, and oversight arrangements and does not alter clinicians' professional regulatory obligations.

Important Notes

The following points apply to all designated YFVCs and to all clinicians working within those centres.

- **Certification of a YFVC does not automatically authorise all clinicians working in that practice to prescribe or administer Yellow Fever vaccine (YFV).**

- **Only clinicians who are approved by the HSE and who have current, up-to-date Yellow Fever vaccination training may prescribe or administer YFV.**
  Individuals who are not approved, or whose training is not current, must not prescribe or administer YFV.

- **Approval to prescribe or administer YFV is both person-specific and YFVC specific.**
  Approval to administer YFV applies only within a certified YFVC. Being approved to administer YFV does not permit administration in non-certified settings.

- **All clinicians administering YFV must complete approved Yellow Fever training and repeat this training every three years.**
  Clinicians must practice within their scope of practice and in accordance with their professional registration and training.

- **It is the individual clinician's responsibility to ensure that their Yellow Fever training remains current.**
  Practices are encouraged to maintain a training log to support governance, oversight, and audit.

- **All individuals receiving Yellow Fever Vaccine (YFV) must provide informed consent prior to administration.**
  This should include discussion of:
    - Indication for vaccination (including travel requirements)
    - Contraindications (e.g., severe immunosuppression, thymus disorders)
    - Precautions (e.g., age-related risks, pregnancy, breastfeeding)

- Potential adverse events, including rare but serious reactions associated with YFV
- Alternatives where appropriate, including provision of a Medical Letter of Exemption (MLOE)

A record of informed consent must be documented and retained in line with local record-keeping and professional requirements. Written consent is recommended as best practice.

- At least one **approved medical practitioner must be present and available on site while YFV is being administered and for a minimum of 15 minutes following the final vaccination session**. This may be either the Designated Medical Practitioner or another approved medical practitioner with current Yellow Fever training.

- The medical practitioner who signs the documentation for certification of a YFVC does not need to be present at all vaccination sessions**, provided that an approved medical practitioner with current Yellow Fever training is present and available on site,** and that other clinicians administering YFV are approved and have up-to-date Yellow Fever training.

- Submission of **training certification, Irish Medical Council or Nurses and Midwifery Board of Ireland registration for each approved clinician, as well as medical indemnity/insurance** documentation is required at certification and re-certification and may be requested by the HSE for audit purposes.

These principles apply equally to medical practitioners and nurses involved in the administration of Yellow Fever vaccination.

Implementation

This guidance does not alter existing regional governance arrangements or prescribe specific implementation models. Implementation of the YFVC certification service remains at HSE region level.

As with other regional services, Regional Executive Officers (REOs) assign the responsibility for YFVC certification to the appropriate services within each region. This approach balances national standardisation with regional operational flexibility. Appropriate resources for assessment, certification, database maintenance, and ongoing monitoring activities should be allocated to the service.

Each HSE region should maintain a database of YFVCs within the region. Regional databases should retain records relating to YFVC certification, clinician approvals, clinician departures, and re-certification activities. These records will support the administration of certification processes and facilitate auditing of the service.

In addition to regional databases, the Working Group recommends the development of a national HSE public-facing database, to provide information to the public on the location of certified YFVCs. Each HSE region should provide updates to the national database on a quarterly basis to ensure that certification status and YFVC details remain current.

Annual Returns and National Monitoring

As part of the governance and oversight of the YFVC certification programme, all certified YFVCs will participate in an annual returns process. Each certified YFVC will submit an annual return (1st Jan – 31st Dec) to the assigned regional HSE service. Regional services will collate returns from centres within their region and provide aggregated regional data to the national service responsible for oversight of the YFVC programme.

These data will support national monitoring of YFV activity, facilitate audit of adherence to clinical guidance, and inform periodic national reporting on the operation of the YFVC programme.

Table of Contents

ALGORITHM FOR CERTIFICATION AS YELLOW FEVER VACCINATION CENTRE FOR APPLICANT MEDICAL PRACTITIONERS 2025

Initial Certification

1. Designated Medical Practitioner applies in writing to the assigned regional HSE service for the medical practice to be assessed for certification as a YFVC.

Appendix 1	**Application Form for certification as a YFVC**

2. The assigned regional HSE service acknowledges receipt of the application and provides the following documentation:

Appendix 2	**Annex 6 and 7 of the International Health Regulations 2005, 3rd edition, 2016**
Appendix 3	**Guidelines for the YFVC certification process**
Appendix 4	**Conditions of Registration as a certified YFVC in Ireland**
Appendix 5	**Training requirements for approved clinicians administering YF vaccine and Yellow Fever-specific training courses**
Appendix 6	**Confirmation of completion of YF training**

3. Upon receipt of the completed application form, the assigned HSE regional service initiates the assessment process.

4. The medical practice is either approved as a YFVC or further information is requested.

Appendix 7	**Assessment form for certification of YFVCs.**

5. If approved, the applicant is issued with a YFVC Certificate signed by a representative of the assigned regional service, together with the following documentation:

Appendix 9	Information on the International Certificate of Vaccination or Prophylaxis and how it should be completed
Appendix 10	International Certificate of Vaccination or Prophylaxis booklets, what this looks like and where to order same.
Appendix 11	YFVC stamp requirements
Appendix 12	Advice on the Pharmaceutical company licensed to supply YF vaccine in Ireland.
Appendix 13	Travel Medicine advice websites and information on travel vaccines for clinicians.
Appendix 14	Yellow Fever Vaccination Centre Certification

Application for clinicians joining an approved YFVC

6. Form for notice of clinicians joining a certified YFVC is sent directly to the assigned regional HSE service**.**

Appendix 8	**Assessment form for new clinicians joining an already certified YFVC. (NB Also send original application form for YFVC certification, Annexes 6 and 7 of the IHR, guidelines of conditions of registration as a YFVC, training requirements and form for confirmation of completion of training i.e., Appendices 1, 2, 4, 5 and 6.)**

Application for clinician leaving an approved YFVC

7. Form for notice of a clinician leaving a certified YFVC is sent directly to the assigned HSE regional service.

Appendix 15	**Form for notice of clinicians leaving a certified YFVC (For medical practitioner(s) to send to assigned regional HSE service)**

Application for YFVC Re-certification

8.The Designated medical practitioner submits an application for re-certification to the assigned HSE regional service. The assigned HSE regional service reviews the YFVC certification and undertakes a 3-yearly desktop re-assessment of YFVC status. Successful applicant is re-certified as a YFVC by a representative of the assigned regional service

Appendix 16	**Application for renewal / review of previously certified YFVCs**

Database and Monitoring

9. The following documents should be maintained in a regional YFVC database:

- Copy of signed YFVC certifications
- Approved clinician notification forms
- Copy of clinician leaving forms
- Copy of re-certification documentation

10. Each HSE region should submit a quarterly update to the central national service responsible for maintaining the national HSE public-facing YFVC database. Updates should include details of newly certified YFVCs, re-certifications, and any changes to YFVC status.

Annual Returns

11. All certified YFVCs must participate in the annual returns process as a condition of certification. Each YFVC should submit an annual return of Yellow Fever vaccination activity to the assigned regional HSE service in accordance with the process outlined in **Appendix 17**.

Regional services will collate data from centres within their region and provide aggregated regional data to the national service responsible for oversight of the YFVC programme.

Annual returns must contain aggregate data only and must not include identifiable patient information. Submission of an annual return does not replace clinicians' statutory obligation to report suspected adverse reactions to the Health Products Regulatory Authority (HPRA).

Appendix 17	**Annual Return of Yellow Fever Vaccination Activity**

APPENDIX 1: CERTIFICATION OF YELLOW FEVER VACCINATION CENTRES APPLICATION FORM

Type of application (Please tick appropriate category)

1. **First application for certification of medical practice as a Yellow Fever Vaccination Centre** ☐
2. **Application for re-certification of medical practice as a Yellow Fever Vaccination Centre** ☐
3. **New applicant medical practitioner to become an approved clinician following joining an existing approved Yellow Fever Vaccination Centre** ☐

Name of Medical Practice:

Practice Address:

Eircode:

Phone Number:

Email address(es)

Website Address:

Appendix 1 (Page 2 of 3)

Tick appropriate box below

1. Designated Medical Practitioner(s) applying for certification of medical practice as a certified Yellow Fever Vaccination Centre

I / we wish to apply for the above medical practice to be certified as a Yellow

Fever Vaccination Centre ☐

2. Designated Medical Practitioner(s) applying for re- certification of medical practice as a certified Yellow Fever Vaccination Centre.

I / we wish to apply for the above medical practice to be re-certified as a Yellow Fever Vaccination Centre ☐

3. New applicant clinicians (medical practitioners or nurses) joining an existing certified Yellow Fever Vaccination Centre

I wish to apply for my name to be added to the list of approved medical practitioners to administer Yellow Fever Vaccination at the above certified Yellow Fever Vaccination Centre ☐

Note: Approval is person-specific and centre-specific. Only medical practitioners and nurses with current, approved Yellow Fever training may prescribe (medical practitioners only) or administer Yellow Fever vaccine. They can only prescribe (medical practitioners only) or administer Yellow Fever vaccine at a certified YFVC.

Applies to all above

I / we hereby agree to follow the International Health Regulations (2005) 3rd edition requirements as described in Annexes 6&7 (**Appendix 2**) ☐

I / we will adhere to the guidelines and conditions of registration as a YFVC as outlined in **Appendix 3** and **Appendix 4**, including requirements relating to approved clinicians, training, and scope of practice, if approval is granted ☐

Please attach a copy of your Irish Medical Council (IMC) or Nursing and Midwifery

Board of Ireland (NMBI) Certificate of Registration. Alternatively insert a website link to your live registration status: https://www.medicalcouncil.ie/

	Name of Applicant Medical Practitioner (Block Capitals)	IMC/NMBI Registration No
Signed		
Signed		
Signed		

***(New medical practitioner (s) or nurses joining a certified YFVC must be signed off below by the Designated Medical Practitioner)**

Signed:

Date:

APPENDIX 2: ANNEX 6 AND 7 OF THE INTERNATIONAL HEALTH REGULATIONS (IHR) (2005) 3RD EDITION (2016), VACCINATION, PROPHYLAXIS AND RELATED CERTIFICATES

IHR ANNEX 6

1. Vaccines or other prophylaxis specified in Annex 7 or recommended under these Regulations shall be of suitable quality; those vaccines and prophylaxis designated by WHO shall be subject to its approval. Upon request, the State Party shall provide to WHO appropriate evidence of the suitability of vaccines and prophylaxis administered within its territory under these Regulations.

2. Persons undergoing vaccination or other prophylaxis under these Regulations shall be provided with an international certificate of vaccination or prophylaxis (hereinafter the "certificate") in the form specified in this Annex. No departure shall be made from the model of the certificate specified in this Annex.

3. Certificates under this Annex are valid only if the vaccine or prophylaxis used has been approved by the WHO. Certificates must be signed in the hand of the clinician, who shall be a medical practitioner or other authorized health worker*, supervising the administration of the vaccine or prophylaxis. The certificate must also bear the official stamp of the administering centre; however, this shall not be an accepted substitute for the signature. *In Ireland, Certificates must be signed in the hand of the clinician, who shall be an approved YFVC medical practitioner or Nurse.

4. Certificates shall be fully completed in English or in French. They may also be completed in another language, in addition to either English or French.

5. Any amendment of this certificate, or erasure, or failure to complete any part of it, may render it invalid.

Certificates are individual and shall in no circumstances be used collectively. Separate certificates shall be issued for children.

A parent or guardian shall sign the certificate when the child is unable to write. The signature of an illiterate shall be indicated in the usual manner by the person's mark and the indication by another that this is the mark of the person concerned.

6. If the supervising medical practitioner is of the opinion that the vaccination or prophylaxis is contraindicated on medical grounds, the supervising medical practitioner shall provide the person with reasons, written in English or French, and where appropriate in another language in addition to English or French, underlying that opinion, which the competent authorities on arrival should take into account. The supervising medical practitioner and competent authorities shall inform such persons of any risk associated with non-vaccination and with the non-use of prophylaxis in accordance with paragraph 4 of Article 23.

7. An equivalent document issued by the Armed Forces to an active member of those Forces shall be accepted in lieu of an international certificate in the form shown in this Annex if:

   it embodies medical information substantially the same as that required by such form; and it contains a statement in English or in French and where appropriate in another language in addition to English or French recording the nature and date of the vaccination or prophylaxis and to the effect that it is issued in accordance with this paragraph (Page 52 IHR Guidelines 3rd edition (2016)). See **Appendix 9** for Model International Certificate of Vaccination or Prophylaxis)

IHR ANNEX 7

1. In addition to any recommendation concerning vaccination or prophylaxis, the following diseases are those specifically designated under these Regulations for which proof of vaccination or prophylaxis may be required for travellers as a condition of entry to a State Party:

   Vaccination against Yellow Fever

2. Recommendations and requirements for vaccination against Yellow Fever:

(a) For the purpose of this Annex:

   (i) the incubation period of Yellow Fever is six days;

   (ii) Yellow Fever vaccines approved by WHO provide protection against infection starting 10 days following the administration of the vaccine;

   (iii) this protection continues for the life of the person vaccinated; and

   (iv) the validity of a certificate of vaccination against Yellow Fever shall extend for the life of the person vaccinated, beginning 10 days after the date of vaccination.

(b) Vaccination against Yellow Fever may be required of any traveller leaving an area where the Organization has determined that a risk of Yellow Fever transmission is present.

(c) If a traveller is in possession of a certificate of vaccination against Yellow Fever which is not yet valid, the traveller may be permitted to depart, but the provisions of paragraph 2(h) of this Annex may be applied on arrival.

(d) A traveller in possession of a valid certificate of vaccination against Yellow Fever shall not be treated as suspect, even if coming from an area where the Organization has determined that a risk of Yellow Fever transmission is present.

(e) In accordance with paragraph 1 of Annex 6 the Yellow Fever vaccine used must be approved by the Organization.

(f) States Parties shall designate specific Yellow Fever vaccination centres within their territories in order to ensure the quality and safety of the procedures and materials employed.

(g) Every person employed at a point of entry in an area where the Organization has determined that a risk of Yellow Fever transmission is present, and every member of the crew of a conveyance using any such point of entry, shall be in possession of a valid certificate of vaccination against Yellow Fever.

(h) A State Party, in whose territory vectors of Yellow Fever are present, may require a traveller from an area where the Organization has determined that a risk of Yellow Fever transmission is present, who is unable to produce a valid certificate of vaccination against Yellow Fever, to be quarantined until the certificate becomes valid, or until a period of not more than six days, reckoned from the date of last possible exposure to infection, has elapsed, whichever occurs first.

(i) Travellers who possess an exemption from Yellow Fever vaccination, signed by an authorized medical officer or an authorized health worker, may nevertheless be allowed entry, subject to the provisions of the foregoing paragraph of this Annex and to being provided with information regarding protection from Yellow Fever vectors. Should the travellers not be quarantined, they may be required to report any feverish or other symptoms to the competent authority and be placed under surveillance.

APPENDIX 3: CERTIFICATION OF YELLOW FEVER VACCINATION CENTRES: GUIDELINES FOR CERTIFICATION OF YELLOW FEVER VACCINATION CENTRES

Advisory and general medical and vaccination services for those travelling abroad will be eligible for designation, subject to the conditions set down in paragraph 1.

1. Certification will be granted by the relevant HSE health region where the medical practice is geographically located, and subject to the following conditions:

(i) The YFVC shall be under the governance and oversight of a Designated Medical Practitioner, as defined in this guidance, and shall conform to acceptable standards for the provision of medical services.

(ii) Only clinicians who are approved by the HSE and who have current, up-to-date Yellow Fever training may prescribe or administer Yellow Fever vaccine (YFV) within a certified YFVC.

(iii) All approved clinicians (medical practitioners or nurses) administering YFV must have demonstrated completion of Yellow Fever-specific training and must maintain this training, including re-certification every three years, in accordance with **Appendix 5** and **Appendix 6**.

(iv) Yellow Fever vaccines to be administered must have been licensed by the Health Products Regulatory Authority. (Prior to February 1996 these licenses were issued by the Minister for Health). Vaccines authorised by the European Commission under Article 3 of (EEC) No. 2309/93 of 22 July 1997, laying down Community procedures for the authorisation and supervision of medicinal products for human use, may also be used.

(v) The prescriber must be a suitably trained medical practitioner, approved by the HSE

to prescribe and administer YFV (**Appendix 4**).

(vi) All Yellow Fever vaccinations carried out at the centre shall be administered only by approved clinicians (medical practitioners or nurses) who have completed the required Yellow Fever training and whose training is current.

(vii) The Designated Medical Practitioner retains overall responsibility for clinical governance and practice standards related to Yellow Fever vaccination. The Designated Medical Practitioner does not need to be physically present at all vaccination sessions, provided that at least one approved medical practitioner with current Yellow Fever training is present and available on site while Yellow Fever vaccine is being administered and for a minimum of 15 minutes following the final vaccination session, and that all clinicians administering YFV are approved and appropriately trained.

(viii) The recommended vaccine storage conditions recommended by the HSE National Immunisation Office should be observed.
https://healthservice.hse.ie/staff/information-healthcare-workers/national-immunisation-office/information-for-community-pharmacies/

(ix) The availability of protocols, equipment and drugs necessary for management of anaphylaxis should be checked before each vaccination session as per National Immunisation Advisory Committee guidance Immunisation Guidelines for Ireland. See chapter on anaphylaxis.

(x) International Certificates of Vaccination or Prophylaxis against Yellow Fever provided by the centre must be signed by an approved medical practitioner with current Yellow Fever training. The certificates shall be completed in accordance with Annex 6 *of the International Health Regulations 2005 3rd edition (2016) and stamped using an official YFVC stamp (**Appendix 4** and **Appendix 11**)

(xi) Proper records of all vaccinations administered shall be maintained (**Appendix 4**).

Certification may be reviewed by the assigned HSE regional service at any time should it be considered necessary to do so.

APPENDIX 4: CONDITIONS OF REGISTRATION AS A CERTIFIED YELLOW FEVER VACCINATION CENTRE (YFVC) IN IRELAND

The Designated Medical Practitioner responsible for the YFVC must agree to comply with the following Conditions of Registration and sign to this effect below

1. Only Yellow Fever vaccines approved by the World Health Organization (WHO) will be administered at the YFVC.

2. All Yellow Fever vaccinations carried out at the YFVC shall only be administered by approved clinicians (medical practitioners or nurses) who have completed the required Yellow Fever training and whose training is current.

3. The Designated Medical Practitioner retains overall responsibility for clinical governance and practice standards related to Yellow Fever vaccination.

4. At least one approved medical practitioner must be present and available in the building while Yellow Fever vaccines are being administered and for 15 minutes after the last vaccine is administered to treat anaphylaxis or any other adverse events that might occur. This is in line with the HSE's 2025 guidelines on 'Supporting Information for Vaccinators in General Practice', available here https://healthservice.hse.ie/staff/information-healthcare-workers/national-immunisation-office/resources/

5. Yellow Fever vaccine will be administered in accordance with the National Immunisation Advisory Committee (NIAC) guidelines Immunisation Guidelines for Ireland

6. Facilities for administering and storing vaccines will be of an acceptable standard as per HSE guidelines https://healthservice.hse.ie/staff/information-healthcare-workers/national-immunisation-office/information-for-community-pharmacies/

7. The availability of protocols, equipment and drugs necessary for management of anaphylaxis

should be checked before each vaccination session, as per NIAC guidance Immunisation Guidelines for Ireland. See chapter on anaphylaxis.

8. The YFVC will comply with clinician training as required by the HSE's 2025 guidelines on 'Supporting Information for Vaccinators in General Practice', available here https://healthservice.hse.ie/staff/information-healthcare-workers/national-immunisation-office/resources/,as well as regularly updated training in relation to Yellow Fever – see **Appendix 5** for approved Yellow Fever training.

9. All clinicians administering Yellow Fever vaccine must have completed approved Yellow Fever training and must repeat this training (or undertake alternative approved training) every three years. Clinicians must practice within their scope of practice, professional registration, and training. It is the responsibility of the individual clinician to ensure their training remains current (**Appendix 5** and **Appendix 6**).

10. Appropriate policies for safe administration of Yellow Fever vaccine will be in place, as per NIAC's Immunisation Guidelines for Ireland.

11. The YFVC will keep appropriate records of all vaccinations administered and maintain these records for the life of the vaccinee.

12. The YFVC should maintain, or have access to, training records or a training log demonstrating that clinicians administering YFV have completed required training and are current with training requirements.

13. The International Certificate of Vaccination or Prophylaxis will be completed in accordance with WHO International Health Regulations (IHR) (2005) 3rd edition (2016), Annexes 6&7, bearing the specified YFVC registered stamp and signed by an approved clinician with current Yellow Fever training.

14. All Yellow Fever vaccine associated adverse events will be reported to the Pharmacovigilance Unit of the Health Products Regulatory Authority (HPRA) Ireland.

15. The assigned HSE regional service will be notified immediately of any changes, which may affect

the YFVC's certification status.

16. The YFVC status as a certified YFVC will be reviewed every three years.

APPENDIX 5: TRAINING REQUIREMENT FOR APPROVED CLINICIANS ADMINISTERING YELLOW FEVER VACCINE

Training / re-training is mandatory for Yellow Fever Vaccination Centre (YFVC) approved clinicians (medical practitioners and nurses) and is important in ensuring best practice. To be certified and remain a certified YFVC in Ireland the YFVC must demonstrate that approved clinicians prescribing and administering Yellow Fever vaccine are maintaining competence in vaccination and Yellow Fever knowledge.

General Immunisation Training

Approved clinicians (both medical practitioners and nurses) must be familiar with the current national immunisation guidelines from the National Immunisation Advisory Committee, available at NIAC Immunisation Guidelines.

Approved clinicians must also be familiar with the following publication from the HSE National Immunisation Office 'Supporting Information for Vaccinators in General Practice', available here https://healthservice.hse.ie/staff/information-healthcare-workers/national-immunisation-office/resources/ While the purpose of this support document is to cover the key issues and best practice for clinicians providing immunisations in medical practices as part of National Immunisation Programmes, much of the content is applicable to the provision of other immunisations also.

Chapter 4 of the 'Supporting Information for Vaccinators in General Practice' document outlines recommendations for the safe delivery of vaccines in General Practice, including recommended relevant training for clinicians. These recommendations are also suitable for YFVCs. The recommended relevant professional registration and training includes:

- Be a Registered Medical Practitioner, on the active register maintained by the IMC.
- Be a Registered Nurse, on the active register maintained by the NMBI

- Basic Life Support for Health Care Workers within the last two years (For e.g. Irish Heart Foundation (IHF), American Heart Association (AHA))
- Initial anaphylaxis programme (National Anaphylaxis Education Programme for Health Care Professionals) available via HSeLanD followed by a two-hour classroom-based skills workshop.
- Subsequent updates of anaphylaxis every two years via HSeLanD Anaphylaxis e-learning programme.
- HSeLanD "Storing and Managing Vaccines" module

TRAINING SPECIFIC TO YFVC CERTIFICATION

To maintain travel health competency regarding Yellow Fever (YF) all clinicians must complete YF specific training at least every three years. Additionally, all approved clinicians administering Yellow Fever Vaccine (YFV) should keep up to date on YF knowledge and updates available from travel health sites (**Appendix 13**). It is the individual clinician's (medical practitioner or nurse) responsibility to ensure they have appropriate, up to date training and that they work within their scope of practice.

A number of suitable on-line YF courses are available. These include:

- **Information for health professionals (from Immunisation Advisory Centre (IMAC), New Zealand).** Free to access and takes about 3 hours. The course contains: YF international regulation and policy, YF disease, epidemiology and risk to travellers, YFV and administration, assessment quiz and compulsory video. Pass mark 80%. https://www.immune.org.nz/catalogue/yellow-fever-information-for-health-professionals

- **Yellow Fever eLearning alone (National Travel Health Network & Centre (NaTHNaC), UK),** Fees Apply. Suitable as an update to refresh your knowledge and understanding of the epidemiology of YF, International Health Regulations, and the YFV, running a YFVC in the UK, code of practice, role of Responsible Supervising Clinician annual returns/audit, Care Quality Commission (CQC) regulations. Includes a mandatory MCQ assessment (pass mark 80%). *NaTHNaC advises that this course is particularly suitable for clinicians who have previously completed NaTHNaC Yellow Fever training (classroom or earlier eLearning), as it builds on prior knowledge and includes travel health scenarios*

relating to YF risk assessment. Yellow Fever eLearning alone | NaTHNaC Training Portal

- **Yellow Fever Training, adapted to the Irish setting. Travel Health Educate.** Fees Apply. Taking its guidance from National Immunisation Advisory Committee (NIAC), Health Products Regulatory Authority (HPRA) & HSE Health Protection Surveillance Centre (HPSC) the course is delivered in two parts. Part 1: YF epidemiology, clinical features, diagnosis & treatment, WHO IHR designation for YFVC, International Certificate of Vaccination or Prophylaxis (ICVP) and risk assessment.
  Part 2: YFV, indications for use, contraindications, precautions, patient case studies and post course MCQ quiz. Pass mark: 80%. Although the pass mark is not included on the certificate, it will only be issued on achieving this score.
  https://travelhealtheducate.com/

- **CDC, US Yellow Fever Vaccine: Information for Health Care Professionals Advising Travellers:** Free to access at link below and takes approximately 3 hours. The course has two lessons: YF, History, Epidemiology and Vaccine Information and The Pre-Travel Consultation and Best Practice for YFVC in the USA. It contains knowledge checks and MCQs within the course. Pass mark is 80%. Certificate and course transcript must be submitted, as the transcript contains the date, participant's name and score.
  https://www.train.org/cdctrain/course/1111879/compilation

Within the training materials of the above courses, references are made to the National Immunization Technical Advisory Groups within the respective countries e.g.

- New Zealand National Immunization Technical Advisory Group (NZ NITAG)
- Joint Committee on Vaccination and Immunisation (JCVI), UK
- Advisory Committee on Immunization Practices (ACIP), USA, the

The Irish equivalent is the National Immunisation Advisory Committee (NIAC).

Appendix 5 (Page 4 of 8)

Training course material regarding contraindications and cautions

The contraindications and precautions outlined in the training materials of the training courses listed above are broadly similar and aligned with Irish recommendations. Some training resources from other countries include additional information to support clinical risk assessment when compared with Irish guidance. Clinical decision-making in Ireland should be guided by NIAC guidance and the licensed Summary of Product Characteristics (SPC) for the Yellow Fever vaccine used in Ireland.

The training courses listed above are those currently considered suitable for the purposes of YFVC certification; training requirements and recommended courses will be kept under review and may be updated in line with evolving evidence, national guidance, and international best practice. Proof of completion of the post-course assessment of the above courses will be required for YFVC certification and re-certification and for approval as a clinician to prescribe (medical practitioner only) or administer (medical practitioner/nurse) Yellow Fever vaccine (YFV).

The following courses are available for those who wish to gain a more in-depth knowledge of Travel Health.

Certificate in Travel Health™ (CTH) from the International Society of Travel Medicine (ISTM) is the globally recognised standard for travel medicine professionals. The exam is designed for physicians, nurses, pharmacists, and other healthcare professionals in the field. Must be maintained every 10 years. https://www.istm.org/education-resources/cth-program/istm-certificate-of-travel-health/

RCPSG Postgraduate Diploma in Travel Medicine This course has been designed in line with the Faculty of Travel Medicine's publications 'Good Practice Guidance for Providing a Travel Health Service' and 'Recommendations for the Practice of Travel Medicine'. The course is delivered at postgraduate level and carries 120 credit points at SCQF Level 11. https://rcpsg.ac.uk/education/postgraduate-diploma-in-travel-medicine

Professional Development Certificate in Travel Medicine, RCPSG. The PDC in Travel Medicine is designed to enhance the knowledge and skills of clinicians working in travel

medicine. Four core modules are: 1) Pre-Travel Risk Assessment & Management, 2) Travel Related Infections, 3) Malaria and Mosquito Borne Diseases and 4) Immunology and Immunisations. https://rcpsg.ac.uk/education/pdc-in-travel-medicine

The Professional Diploma in Travel Health, from Liverpool School of Tropical Medicine (LSTM). 4 modules: 1) Travel Vaccination Principles and Practice, 2) Malaria Prevention in Travel Health, 3) Hazards in Travel Health and 4) Governance and Safety in Travel Health. Assessment after each module, final MCQ exam and structured knowledge exam (OSKE). https://www.lstmed.ac.uk/study/courses/professional-diploma-in-travel-health

Diploma in Tropical Nursing, LSTM. The course combines up-to-date factual knowledge and current best practice with scenario-based learning and practical skills in lab sessions. https://www.lstmed.ac.uk/study/courses/diploma-in-tropical-nursing

Professional Diploma in Tropical Nursing (PTDN) from London School of Hygiene & Tropical Medicine (LSHTM). The PTDN is an established professional qualification and a requirement for many international agencies including Médecins Sans Frontières, Save the Children, Voluntary Services Overseas (VSO), and the British Red Cross among others. https://www.lshtm.ac.uk/study/courses/short-courses/diploma-tropical-nursing

EVIDENCE AND DOCUMENTATION REQUIREMENTS FOR YELLOW FEVER TRAINING

Please note the following when completing approved online Yellow Fever training via the IMAC (New Zealand), NaTHNaC, and CDC websites:

- Approved training courses, platforms, and supporting materials referenced in this Appendix reflect those considered suitable at the time of publication; training requirements and recommended resources will be kept under review and may be updated in line with evolving evidence, national guidance, and international best practice.
- All training takes approximately three hours to complete and can be completed over a number of sessions.
- Proof of completion of the post-course assessment of the above training programmes is required for:

    - YFVC certification and YFVC re-certification every three years.
    - approval as a clinician to prescribe (medical practitioner only) or administer (medical practitioner/nurse) Yellow Fever vaccine (YFV).
- Following completion of an approved training package, all clinicians administering YFV must complete and sign a declaration (Appendix 6) confirming that the training has been completed in full.
- The signed declaration (Appendix 6**)** and proof of training completion (e.g., certificate or confirmation of successful assessment) must be submitted to the assigned HSE regional service as evidence of compliance and for audit purposes.
- At both YFVC certification and re-certification every three years, the following documentation must be submitted to the assigned HSE regional service for each clinician seeking approval to prescribe (medical practitioner only) and/or administer (medical practitioner/nurse) YFVs:
    - Evidence of completion of approved YF training (e.g., certificate or confirmation of successful post-course assessment)
    - Evidence of current Irish Medical Council (IMC) (medical practitioner) or Nursing and Midwifery Board of Ireland (NMBI) (nurses) registration
    - Evidence of current medical indemnity / insurance

Yellow Fever Vaccines

The vaccines mentioned and pictured in the approved training courses are those available in New Zealand, UK and USA and may be different products to those used in Ireland. However, the YFV used in these countries are all WHO approved and are similar to those used in Ireland.

The CDC training program references fractional dosing of the YFV, this practice is not approved by NIAC and therefore is not recommended in Ireland.

The Yellow Fever vaccine which is licensed for use in Ireland, at the time of writing, is Stamaril (Sanofi Pasteur MSD)

For the latest Stamaril Summary of Product Characteristics (SPC) and Patient Information Leaflets please refer to the Health Products Regulatory Authority (HPRA), website https://www.hpra.ie/ .

Appendix 5 (Page 7 of 8)

Reporting of adverse events

In Ireland, YFV – related adverse events should be reported to the HPRA www.hpra.ie

Medical Letter of Exemption (MLoE)

If Yellow Fever is contraindicated for medical reasons and the traveller is aware of the risks of infection, a medical letter of exemption by an approved medical practitioner may be provided to allow essential travel (NIAC Guidelines). In Ireland this is written in a headed letter format and not on the International Certificate of Vaccination or Prophylaxis (ICVP).

Please note the following in relation to MLoE:

- A MLoE is issued on a single trip basis only with a beginning and end date.
- The letter must be signed by an approved medical practitioner, with current Yellow Fever training and stamped with the official YFVC stamp.

The MLoE should include:

- the traveller's full name and destination
- the medical reason for the exemption
- a beginning and end date
- the letter should be on the medical professional's letterhead
- must be signed by the medical professional, with their professional title clearly indicated.

The approved medical practitioner completing a MLoE must inform the traveller about the risks of Yellow Fever and not being vaccinated under International Health Regulations (2005). All travellers should be advised on risk reduction through strict adherence to insect bite prevention measures.

The approved medical practitioner completing the MLoE must inform the traveller that an MLoE is not a guarantee of entry into a country and the risk of being quarantined. It is for the local competent authority to take into account the MLoE on arrival at the country.

Appendix 5 (Page 8 of 8)

Additional Travel Medicine Information and Resources

A list of websites and resources for Travel Medicine, Yellow Fever and YFV is available in **Appendix 13**.

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APPENDIX 6: CONFIRMATION OF COMPLETION OF YELLOW FEVER TRAINING

This declaration must be submitted alongside evidence of training completion, evidence of current IMC/NMBI registration, and medical indemnity/insurance at YFVC certification and re-certification and when seeking approval to be (and to remain) a clinician to prescribe (medical practitioner only) or administer (medical practitioner/nurse) Yellow Fever vaccine (YFV).

Please insert the Practice Stamp or, where applicable, the official Yellow Fever Vaccination Centre stamp in the box below: (*The YFVC stamp should be used where the centre is already certified.)*

Name of Practice or Yellow Fever Vaccination Centre:

Confirmation of Yellow Fever training

Name (printed) and title of person who completed training:

Signature:

Date training completed:

Declaration- Approved Clinicians Administering Yellow Fever Vaccine

To be completed by medical practitioners or nurses who will be administering Yellow Fever vaccine (YFV) in a certified Yellow Fever Vaccination Centre.

As a clinician, approved to prescribe (medical practitioner only) and administer (medical practitioner/nurse) Yellow Fever vaccine in a certified YFVC, I confirm that I have completed approved Yellow Fever training, and understand that this training must be maintained and repeated every three years.

Name (printed):

Signature:

Date:

IMC/NMBI registration number:

Declaration- Designated Medical Practitioner

To be completed only where the person completing this form is the Designated Medical Practitioner for the YFVC.

As the Designated Medical Practitioner who will have responsibility for the governance and oversight of the Yellow Fever Vaccination Centre (if approved), I confirm that I have completed approved Yellow Fever training, in accordance with this guidance.

Name (printed):

Signature: Date:

IMC/NMBI registration number:

APPENDIX 7: YELLOW FEVER VACCINATION CENTRE CERTIFICATION-ASSESSMENT FORM

(For completion on receipt of documentation)

Names/ Address of Designated Medical Practitioner Applying (*link with application form)*:

Name of Designated Medical Practitioner	**Medical Council Registration Number**

Date of Assessment: Click or tap to enter a date.

Is the medical practice under the governance and oversight of a Designated Medical Practitioner as defined in this guidance?	Yes / No
Does the medical practice conform to acceptable standards for provision of medical services?	Yes / No
Has the Designated Medical Practitioner completed approved Yellow Fever training?	Yes / No
Is their training current (within the last three years)?	Yes / No
Have all clinicians (medical practitioners or nurses) who will be administering Yellow Fever vaccine completed approved Yellow Fever training?	Yes / No
Do all clinicians have evidence of current training (within the last 3 years)?	Yes / No
Details of training:	
Will evidence of completion of approved Yellow Fever–specific training be submitted with the application (e.g., certificate of completion)?	Yes/No

Do all approved clinicians administering Yellow Fever vaccine (YFV) undertake to Maintain Yellow Fever training every three years?	Yes / No
Will evidence of additional required training for relevant clinicians be available for audit, including: • Basic Life Support (BLS) • Anaphylaxis management • Cold chain management	Yes / No
Will all YFVs administered at the YFVC be WHO approved and licensed by the Health Products Regulatory Authority (HPRA)?	Yes / No
Will all YFVs be administered only by approved clinicians (medical practitioners or nurses) with current Yellow Fever training, in accordance with this HSE guidance and the conditions of certification of the YFVC?	Yes / No
Will at least one approved medical practitioner with current Yellow Fever training be present and available on the premises while Yellow Fever vaccines are being administered and for 15 minutes after the last vaccination?	Yes / No
Are the recommended vaccine storage conditions being observed per NIAC and HSE guidelines?	Yes / No
Comments:	
Will protocols, equipment, and emergency medications be checked before each vaccinatic Session (as per NIAC guidelines) to ensure they are present, functioning, and in date?	Yes / No
Are there appropriate facilities to deal with adverse events from vaccination, with all clinicians involved appropriately trained?	Yes / No
Will adverse events be reported to the Pharmacovigilance Unit, HPRA	Yes / No
Will used vials be disposed of in sharps container?	Yes / No
Will a permanent record of all YFVs administered be kept?	Yes / No
Will patients be given a copy of their YFV record to maintain as part of their own vaccination records?	Yes / No
Will International Certificates of Vaccination or Prophylaxis be signed only by approved clinician with current Yellow Fever training, in accordance with Annexes 6 and 7 of the International Health Regulations (IHR) (2005)?	Yes / No

Will the Certificates be completed in accordance with Annexes 6 & 7 of the IHR (2005) 3rd edition (2016), and be stamped using an official YFVC stamp, in accordance with the parameters outlined in **Appendix 11**?	Yes / No
I acknowledge that approval to prescribe or administer YFV is person-specific and YFVC-specific, and that only approved clinicians with current training may administer YFV.	Yes / No

DECLARATION OF AGREEMENT

I hereby confirm that I have read, understood, and agree with all the questions listed above. I acknowledge that my responses to these questions are accurate and complete to the best of my knowledge.

Signed_____ **Date:**_____

(To be completed by the HSE representative responsible for assessment of the YFVC application.)

Has the following documentation been submitted for each clinician seeking approval to prescribe or administer Yellow Fever vaccine?

☐ Evidence of completion of approved Yellow Fever training

☐ Evidence of current IMC (medical practitioners)/NMBI (nurses) registration

☐ Evidence of current medical indemnity / insurance

Recommendation (HSE Use Only)

For the attention of Dr._____ Title _____

I recommend / do not recommend that this medical practice be granted certification as a Yellow Fever Vaccination Centre

Signed_____ **Date:**_____

Appendix 8 (Page 1 of 3)

NEW CLINICIAN ASSESSMENT FORM TO JOIN CERTIFIED YELLOW FEVER VACCINATION CENTRE

Note: This assessment form is to be used when a clinician (medical practitioner or nurse) seeks approval to prescribe or administer YFV within an already certified YFVC. It also applies in the event of transfer of a previously approved clinician to a different premises.

Name/ Address of clinician (medical practitioner or nurse) applying (*link with original completed application form (**Appendix 1**)*:

Name of Clinician	**IMC (medical practitioners) or NMBI (nurses) registration number**

Has the applicant clinician completed approved Yellow Fever training?	Yes/No
Is the applicant clinician's training current (within the last three years)?	Yes/No
Will evidence of completion of approved Yellow Fever–specific training be submitted with the application (e.g., certificate of completion)?	Yes/No
The applicant clinician acknowledges that: • Approval to prescribe or administer Yellow Fever vaccine (YFV) is person-specific and YFVC-specific • Yellow Fever vaccine may only be prescribed or administered within a certified YFVC • Only practitioners with current, up-to-date training may prescribe or administer YFV	Yes/No
Does the applicant clinician (medical practitioner/nurse) undertake to keep their Yellow Fever training up to date (every three years)?	Yes/No

Details of training:	
Will evidence of additional required training undertaken by the applicant clinician be available for audit, including: • Basic Life Support (BLS) • Anaphylaxis management • Cold chain management – if applicable	Yes/No
Will all YFVs be administered only by approved clinicians (medical practitioners or nurses) with current Yellow Fever training, in accordance with HSE guidance and the conditions of YFVC Certification?	Yes / No
Will a permanent record of all YFVs administered be kept?	Yes/No
Will protocols, equipment, and emergency medications be checked before each vaccination session to ensure they are present, functioning, and in date?	Yes/No
Are there appropriate facilities to deal with adverse events from vaccination, with all clinicians involved appropriately trained?	Yes / No
Will adverse events be reported to the Pharmacovigilance Unit, Health Products Regulatory Authority?	Yes/No
Will used vials be disposed of in sharps container?	Yes/ No
Will International Certificates of Vaccination or Prophylaxis against Yellow Fever, provided by the Centre, be signed by the applicant medical practitioner(s)?	Yes/No
Will the Certificates be completed in accordance with Annexes 6&7 of the International Health Regulations (2005) 3rd edition (2016), and be stamped using an official YFVC stamp?	Yes/No
Approval of a new clinician is contingent upon submission of the following documentation. **Please confirm that the following documents have been submitted with the application form:** • Evidence of completion of approved Yellow Fever training • Evidence of current Medical Council registration (medical practitioners) or NMBI registration (nurses) • Evidence of current medical indemnity / insurance	Yes/No

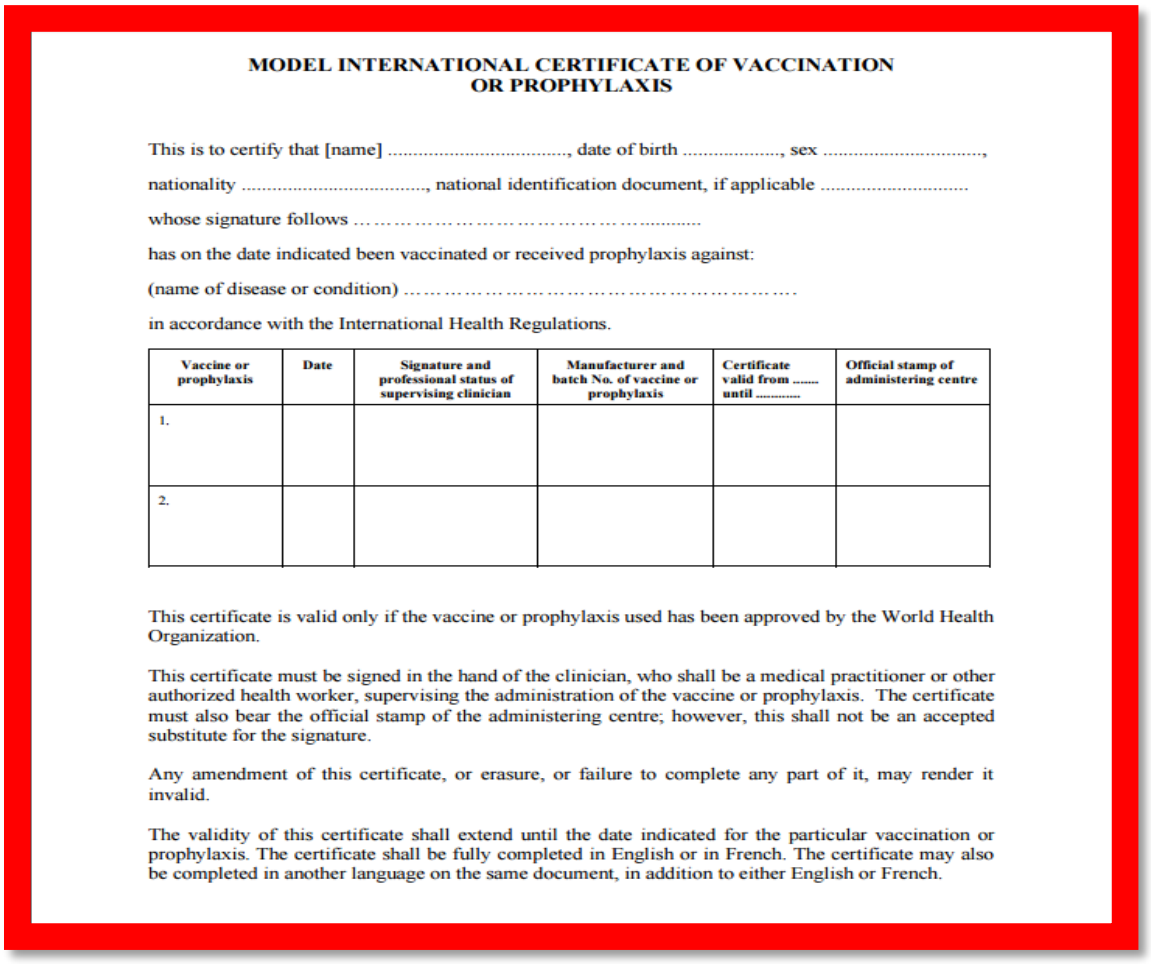
I confirm that I will only prescribe or administer Yellow Fever vaccine if I am approved by the HSE, have current Yellow Fever training and am working within my scope of practice in a certified Yellow

Fever Vaccination Centre.

Signature: Date:

APPENDIX 9: YELLOW FEVER VACCINATION CENTRES CERTIFICATION: INTERNATIONAL CERTIFICATE OF VACCINATION OR PROPHYLAXIS

The International Health Regulations (IHR) (2005) set out the requirements for the issuance and completion of the International Certificate of Vaccination or Prophylaxis. These Regulations, including Annexes 6 and 7 relating to Yellow Fever vaccination, entered into force in 2007 and have been fully implemented internationally since July 2016. The requirements of the IHR (2005) apply to all designated Yellow Fever Vaccination Centres (YFVCs) in Ireland.



MODEL INTERNATIONAL CERTIFICATE OF VACCINATION OR PROPHYLAXIS

This is to certify that [name] ....., date of birth ....., sex .....,

nationality ....., national identification document, if applicable .....

whose signature follows .....

has on the date indicated been vaccinated or received prophylaxis against:

(name of disease or condition) .....

in accordance with the International Health Regulations.

Vaccine or prophylaxis	Date	Signature and professional status of supervising clinician	Manufacturer and batch No. of vaccine or prophylaxis	Certificate valid from ..... until	Official stamp of administering centre
1.					
2.					

This certificate is valid only if the vaccine or prophylaxis used has been approved by the World Health Organization.

This certificate must be signed in the hand of the clinician, who shall be a medical practitioner or other authorized health worker, supervising the administration of the vaccine or prophylaxis. The certificate must also bear the official stamp of the administering centre; however, this shall not be an accepted substitute for the signature.

Any amendment of this certificate, or erasure, or failure to complete any part of it, may render it invalid.

The validity of this certificate shall extend until the date indicated for the particular vaccination or prophylaxis. The certificate shall be fully completed in English or in French. The certificate may also be completed in another language on the same document, in addition to either English or French.

Important information in relation to the completion of the International Certificate of Vaccination

Note: References to "direct supervision" in this Appendix reflect historical WHO explanatory text and should be interpreted in line with the Terminology and Important Notes sections of this document.

- The certificate must be printed in English and French; an additional language may be added.
- It must be completed in English or French; an additional language may be used.
- The international certificate of vaccination is an individual certificate. It should not be used collectively.
- Separate certificates should be issued for children; the information should not be incorporated in the mother's certificate
- An international certificate is valid only if the Yellow Fever vaccine used has been approved by WHO and if the vaccinating centre has been designated by the national health administration for the area in which the centre is situated (in Ireland, this designation is operationalised through HSE certification of YFVCs). The date should be recorded in the following sequence: day, month, year, with the month written in letters, e.g., 8 January 2001
- A certificate issued to a child who is unable to write should be signed by a parent or guardian. For those who cannot read or write, the signature should be indicated by their mark certified by another person.
- A nurse may carry out the vaccination under appropriate clinical governance, the International Certificate of Vaccination or Prophylaxis must be signed by an approved clinician (medical practitioner or nurse) who is authorised by the HSE to prescribe and/or administer Yellow Fever vaccine and who has current Yellow Fever training.
- The official stamp of the YFVC is not an accepted substitute for a personal signature
- The validity of this certificate shall extend for life, beginning 10 days after the date of vaccination.
- This certificate must be signed in their own hand by a medical practitioner or other authorised

health worker, as authorised by the national health administration; an official stamp is not an accepted substitute for a signature.

- Any amendment of this certificate, or erasure, or failure to complete any part of it, may render it invalid.

Details of the International Health Regulations (2005) can be found on the WHO website at: https://www.who.int/health-topics/international-health-regulations The requirements for vaccination certification can be found in Annexes 6 and 7 (pages 54-58 of the third edition, 2016).

APPENDIX 10: YELLOW FEVER VACCINATION CENTRE CERTIFICATION: INTERNATIONAL CERTIFICATE OF VACCINATION OR PROPHYLAXIS AND YELLOW FEVER ORDERING INFORMATION

This refers to the International Certificate of Vaccination or Prophylaxis (ICVP), commonly known as the "yellow booklet", which is the WHO-approved document used to record Yellow Fever vaccination and other relevant travel-related immunisations in accordance with the International Health Regulations (2005).

Some of the pharmaceutical companies that supply vaccines for travel purposes may provide these booklets free of charge to medical practitioners/medical practices. Alternatively, you may purchase them online from the WHO at: http://apps.who.int/bookorders/

APPENDIX 11: OFFICIAL YFVC STAMP: REQUIREMENTS

The stamp must:

- Be different from the GP/medical practice stamp
- Include a jurisdiction identifier (Ireland)
- Include an official certification (Licensed YFVC)
- Include the name of the certified YFVC
- Include the IMC registration number of the medical practitioner who prescribed the vaccine
- Be signed (including IMC/NMBI registration number) by an approved clinician (medical practitioner or nurse) who has completed and maintains current Yellow Fever–specific training, in accordance with the International Health Regulations (2005)

A preferred stamp format is shown below

25mm diameter

Official YFVC Stamp: Example

The YFVC stamp may only be used for the completion of International Certificates of Vaccination or Prophylaxis by approved clinicians (medical practitioner or nurse) with current Yellow Fever training, working within a certified YFVC. The stamp must not be used by clinicians who are not approved or whose training is no longer current.

APPENDIX 12: ORDERING OF YELLOW FEVER VACCINATIONS IN IRELAND

The following company is licensed to supply Yellow Fever Vaccine in Ireland:

Sanofi

Citywest Business Campus, Dublin 24, Ireland

Tel: +353 (0)1 403 5600

APPENDIX 13: TRAVEL MEDICINE ADVICE WEBSITES AND INFORMATION ON TRAVEL VACCINES FOR CLINICIANS

Clinicians should verify country entry requirements and any relevant incidents or outbreaks close to travel dates.

The following websites are examples of websites that provide up-to-date travel medicine, Yellow Fever and Yellow Fever vaccination information however, this is not an exhaustive list:

Ireland / National:

- **HSE HPSC** https://www.hpsc.ie/a-z/vectorborne/yellowfever
- **NIAC- Immunisation Guidelines for Ireland (HIQA / NIAC):** Immunisation Guidelines for Ireland
- **HPRA - SmPCs & Adverse Event Reporting:** https://www.hpra.ie/
- **Travel Medicine Society of Ireland (TMSI):** https://www.tmsi.ie/

Global / WHO / International:

- **ECDC**, Surveillance and updates on Yellow Fever https://www.ecdc.europa.eu/en/yellow-fever/threats-and-outbreaks
- **WHO International Travel & Health (ITH):** https://www.who.int/ith
- **WHO Countries with risk of Yellow Fever and vaccination requirements (IHR list):** https://www.who.int/publications/m/item/countries-with-risk-of-yellow-fever-transmission-and-countries-requiring-yellow-fever-vaccination-(november-2022)
- **WHO Disease Outbreak News** https://www.who.int/emergencies/disease-outbreak-news
- **International Society of Travel Medicine** http://www.istm.org/
- **WANDA:** A free travel medicine reference tool designed by the Institute of Tropical Medicine in Antwerp. https://artsen.wanda.be/en/

Appendix 13 (page 2 of 2)

United Kingdom / UK-Centric:

- **TravelHealthPro (UKHSA / NaTHNaC):** https://travelhealthpro.org.uk/
- **NaTHNaC — Yellow Fever Vaccination Centre (YFVC) Zone:** https://nathnacyfzone.org.uk/
- **NHS — Yellow Fever information page:** https://www.nhs.uk/conditions/yellow-fever/

APPENDIX 14: YELLOW FEVER VACCINATION CENTRE CERTIFICATE

Name of Medical Practice: _____

Practice Address: _____

This medical practice has been certified as a Yellow Fever Vaccination Centre (YFVC) in accordance with the International Health Regulations (2005) on the following date:

Date of Certification: _____

Designated Medical Practitioner

(Responsible for governance and oversight of Yellow Fever vaccination at this centre)

Name (BLOCK CAPITALS): _____

Medical Council Registration Number: _____

Issued by:

Assigned HSE Regional Service

Name (BLOCK CAPITALS): _____

Title: _____

Signature: _____ Date: _____

Important Note

Certification of a medical practice as a Yellow Fever Vaccination Centre does not automatically authorise all clinicians working within the practice to prescribe or administer Yellow Fever vaccine**.** Only approved clinicians with current Yellow Fever training, working

within their scope of practice, may prescribe or administer Yellow Fever vaccine at a certified YFVC.

APPENDIX 15: NOTICE OF CLINICIAN(S) LEAVING A CERTIFIED YELLOW FEVER VACCINATION CENTRE

Type of resignation (*Please tick appropriate category*)

Retired from Yellow Fever Vaccination Centre (YFVC) ☐

Has left the certified YFVC ☐

Is no longer working in the role of YF vaccine prescriber/administrator at this YFVC ☐

Name of Medical Practice

Address of Practice

Phone Number

Email address(es)

(Please complete as appropriate below)

I wish to notify you that the approved clinician(s) named below have retired from or left the YFVC named above (please circle appropriate category).

Name of Clinician (Block Capitals)	**IMC/NMBI Registration No**

Appendix 15 (page 2 of 2)

Declaration

I confirm that the above-named clinician(s) are no longer practising at this certified YFVC and will no longer prescribe or administer YFV at this YFVC.

Signature of Designated Medical Practitioner for the certified YFVC

Signature:

Name (BLOCK CAPITALS):

Medical Council Registration No:

Date:

Please return completed & signed form to:

Assigned Regional HSE Service

APPENDIX 16: RE-CERTIFICATION OR REVIEW OF YELLOW FEVER VACCINATION CENTRE

TO BE COMPLETED BY DESIGNATED MEDICAL PRACTITIONER(S) IN CENTRE BEING REVIEWED

(*This form is to be used for the three-yearly re-certification of a certified YFVC, and for structured desk-based reviews of an already certified YFVC where required. It confirms that*

1. The YFVC continues to meet certification requirements, and

2. Clinicians prescribing or administering Yellow Fever vaccine within the YFVC remain approved and up to date with training.

Please use a 'New application' form in the event of a transfer of a previously approved medical practitioner to a different premises, or significant physical changes to an existing medical practice since certification as a YFVC.)

Name and Address of medical practice from where it is proposed to operate the Yellow Fever Vaccination Centre:

Phone number:

Email address:

Web address or another Web presence:

Dates of subsequent renewal:

Amendments (and dates) to the list of HSE-approved clinicians authorized to prescribe and/or administer Yellow Fever vaccine at this YFVC since the last approval:

1.Clinician Name: joined/left (circle one) YFVC on __/__/____

2.Clinician Name: | | joined/left (circle one) YFVC on __/__/____

3.Clinician Name: | | joined/left (circle one) YFVC on __/__/____

This application is for re-certification to operate a Yellow Fever Vaccination Centre and is subject to the following conditions:

1. The Premises mentioned above continues to be maintained to acceptable standards for the provision of medical services and Immunisations.

2. The Yellow Fever vaccinations (YFV) administered at the YFVC are WHO approved and licensed by the Health Products Regulatory Authority.

3. The YFV products will be stored in accordance with NIAC and HSE guidance.

4. All YFVs will be administered only by approved clinicians (medical practitioners or nurses) with current Yellow Fever training, in accordance with HSE guidance.

5. At least one of the approved medical practitioners will be present and available on the premises for 15 minutes after the last YFV is administered. This is in line with the HSE 'Supporting Information for Vaccinators in General Practice' guidelines. https://healthservice.hse.ie/staff/information-healthcare-workers/national-immunisation-office/resources/

6. The approved clinician who administers YFV will issue (1) "International Certificates of Vaccination or Prophylaxis" against Yellow Fever completed in accordance with Annexes 6 & 7 of the International Health Regulations 2005 (3rd Edition, 2016) and (2) stamped with an official YFVC stamp

7. The premises and relevant medical records (limited to sections relating to Yellow Fever vaccination) will be made available to the HSE for review or inspection where required, including through desk-based review of documentation, in accordance with applicable data protection requirements.

Clinicians (medical practitioners/nurses) currently working at the medical practice who will be administering Yellow Fever vaccine		
Name (block capitals) of clinician (Medical Practitioner/Nurse (as per IMC/NMBI register).	**Signature of Medical Practitioner/Nurse**	**IMC/NMBI Registration Number**

Is the medical practice under the governance and oversight of a Designated Medical Practitioner, as defined in this guidance?	Yes / No
Does the medical practice conform to acceptable standards for provision of medical services?	Yes / No

Have all clinicians (medical practitioner or nurse) administering Yellow Fever vaccine (YFV):
• Completed approved Yellow Fever training
• Undertaken updating of training every three years (if required)
• Completed and kept current additional required training including:
  • Basic Life Support (BLS)
  • Anaphylaxis management
  • Cold chain management – if appropriate
	Yes / No

Details of training:	

Will evidence of completion of approved and current Yellow Fever–specific training for all clinicians who will prescribe/administer YFV be submitted with the application (e.g., certificate of completion)?	Yes/No
The medical practice confirms that clinicians who are not approved or whose training is not current do/will not prescribe or administer Yellow Fever vaccine.	Yes/No
Do clinicians (medical practitioners and nurses) administering YFV undertake to maintain up-to-date training as described above, and make evidence of completion of required training available for audit	Yes / No
Will all YFV administered be approved by WHO and licensed by the Health Products Regulatory Authority?	Yes / No
Will all YFV be administered only by approved clinicians (Medical practitioners or nurses) with current training?	Yes / No
Are the recommended vaccine storage conditions being observed as per NIAC and HSE guidelines?	Yes/No
Have there been any physical changes to the premises since it was last certified as a Yellow Fever Vaccination Centre?	Yes / No
Please state any physical changes to the premises here:	
Will a permanent record of all YFVs administered be kept?	Yes / No
Will patients be given a copy of their YFV record to maintain as part of their own vaccination records?	Yes / No
Will protocols, equipment, and emergency medications be checked before each vaccination session to ensure they are present, functioning, and in date?	
Are there appropriate facilities to deal with adverse events from vaccination, with all clinicians involved appropriately trained?	Yes / No
Will adverse events be reported to the Pharmacovigilance Unit, Health Products Regulatory Authority?	Yes / No
Will used vials be disposed of in sharps container?	Yes / No

Will International Certificates of Vaccination or Prophylaxis be signed only by approved clinicians with current Yellow Fever training, in accordance with Annexes 6 and 7 of the International Health Regulations (2005)?	Yes / No
Will the Certificates be completed in accordance with Annexes 6&7 of the International Health Regulations (2005) 3rd Edition (2016), and be stamped using the official YFVC stamp?	Yes / No
The medical practice acknowledges that approval to prescribe or administer YFV is person-specific and YFVC-specific, and that approval of an individual clinician does not permit administration of YFV outside a certified YFVC.	Yes / No
For re-certification, the medical practice confirms that the following documentation has been submitted for all clinicians approved to prescribe or administer Yellow Fever vaccine: ☐ Evidence of completion of suitable Yellow Fever training (within the last three years) for all clinicians approved to prescribe and/or administer YFV ☐ Evidence of current Medical Council (medical practitioners) or NMBI (nurses) registration ☐ Evidence of current medical indemnity / insurance	Yes / No

Signed by Designated Medical Practitioner

Name in block capitals

Please return completed and signed form to:

Name

Assigned HSE Service

Appendix 16 (page 6 of 6)

For Office use

I have reviewed the YFVC re-certification application of:

Comments:

For the attention of Dr:

Title:

I recommend / do not recommend that this medical practice be granted certification as a Yellow Fever Vaccination Centre.

Signed:

Assigned HSE service:

Address:

Date:

APPENDIX 17: ANNUAL RETURN OF YELLOW FEVER VACCINATION ACTIVITY

Purpose

All certified YFVCs are required to participate in an annual returns process as part of the governance and quality assurance arrangements for the national YFVC programme.

The purpose of this process is to:

- Monitor Yellow Fever vaccination activity nationally
- Support audit of adherence to clinical guidance
- Review use of Medical Letters of Exemption
- Support national reporting on Yellow Fever vaccination services

The annual return dataset has been intentionally limited to a small number of key indicators to minimise reporting burden while ensuring that meaningful information is available for monitoring and audit purposes.

Reporting Period

The annual return should cover Yellow Fever vaccination activity occurring between **1st January and 31st December of the preceding calendar year**.

Submission Process

Each certified YFVC should submit an annual return **using the form below** to the assigned HSE regional service.

Regional services will collate returns from centres within their region and submit aggregated regional data to the national service responsible for oversight of the YFVC programme.

Appendix 17 (page 2 of 3)

Data Items Collected

The annual return will collect the following aggregate information:

1. Total number of Yellow Fever vaccines administered
2. Number of Yellow Fever vaccines administered where precautions were present
3. Number of adverse events following Yellow Fever vaccination
4. Number of Medical Letters of Exemption issued
5. Reason for Medical Letter of Exemption issued

Where Medical Letters of Exemption are issued, centres should indicate the primary clinical reason for exemption.

Data should be submitted in **aggregate form only using the form below** and must not include any identifiable patient information.

Data Use

The information collected will be used to:

- Monitor Yellow Fever vaccination activity nationally
- Review patterns of vaccine administration where precautions are present
- Monitor the use of Medical Letters of Exemption
- Support audit and quality assurance of the YFVC programme

Aggregated national data may be used to produce a periodic national summary report.

Adverse Event Reporting

Submission of an annual return does **not replace statutory pharmacovigilance reporting requirements**.

Medical practitioners must continue to report suspected adverse reactions to the **Health Products Regulatory Authority (HPRA)** in accordance with national reporting requirements.

Annual Returns Form

Annual Returns Year:

Total number of Yellow Fever vaccines administered	
Number of Yellow Fever vaccines administered where precautions were present	
Number of adverse events following Yellow Fever vaccination	
Number of Medical Letters of Exemption (MLoE) issued	

Please provide a reason for issuing each MLoE in the table below (please add more rows if necessary)

	Reason for exemption
Medical letter of exemption: 1	
Medical letter of exemption: 2	
Medical letter of exemption: 3	

Name Yellow Fever Vaccination Centre:

Address:

Signed by Designated Medical Practitioner

Name in block capitals

IMCN:

Appendix 18

APPENDIX 18: INTERNATIONAL COMPARISON OF YELLOW FEVER VACCINATION CENTRE CERTIFICATION FRAMEWORKS

Country	Designating Authority	Responsible Clinician Requirements	Vaccinator Requirements	Key Operational Features	Compliance and Oversight
England/Wales/NI	NaTHNaC	RSC must be a registered prescriber with no restrictions	Must be registered and trained in travel health and vaccine safety	Self-audit, record-keeping, notification of changes	NaTHNaC can suspend/revoke designation
Scotland	Public Health Scotland (PHS)	RSC must be a registered prescriber with clinical oversight	Must be registered and competent in vaccine delivery and adverse event management	Cold chain integrity, incident reporting, regular audits	PHS can suspend or withdraw designation
Australia	Department of Health	Accredited practitioner with prescribing authority	Must complete national accreditation course (valid 3 years)	Vaccine registration with AIR, certificate issuance, cold chain	Designation reviewed every 3 years; changes must be reported
Canada	Public Health Agency of Canada (PHAC)	Nominated practitioner responsible for compliance	Must follow PHAC procedures and documentation standards	Biennial renewal, reporting changes, certificate management	PHAC monitors compliance; designation can be revoked
New Zealand	Te Whatu Ora (Health NZ)	Authorised by Director-General via Medical Officer of Health	Nurses must be authorised vaccinators with postgraduate travel medicine training	Emergency preparedness, CPD, certificate issuance	Authorisation valid for 2 years; revocable for non-compliance